



# **Miandetta Primary School**

## **Student Mobile Phone Policy**

### **1. Rationale:**

- 1.1 The mobile phone is an effective and quick means of communication. Where unforeseen events occur, mobile phones provide students and their families with a ready means of communication.
- 1.2 There is a need however, to set clear guidelines and limit their use during the school day, in particular, to avoid unnecessary interference with teaching and learning.
- 1.3 To remind parents and caregivers that during school hours if they wish to leave messages for their children they should do so by telephoning the school.
- 1.4 Administrative staff are available to assist students who need to contact family or other persons in an emergency.

### **2. Responsibility:**

- 2.1 It is the responsibility of the students who bring mobile phones onto school premises to adhere to the guidelines outlined in this document.
- 2.2 Parents/carers should be aware if their child takes a mobile phone onto school premises.
- 2.3 In order for students to have a mobile phone at school the parent/ guardian permission and agreement form must be signed and returned to the Principal.
- 2.4 The mobile phone policy also applies to students during school excursions, camps and extra-curricula activities.

### **3. Acceptable Uses:**

- 3.1 **Mobile phones should be switched off and kept in bags at all times.** Parents are reminded that in cases of emergency, the school office remains a vital and appropriate point of contact and can ensure your child is reached quickly, and assisted in any appropriate way.
- 3.2 **Mobile phones are not to be used during the school day.** If students need to contact home during the day they will be given access to a telephone, or administrative staff will make a phone call on their behalf.
- 3.3 Students found using or carrying a mobile phone during school hours will have it confiscated and given to the office. A logging system will track all phones handed into the office, with students encouraged to turn their phones off and/or use a locking system prior to it being handed in.
- 3.4 Parents will be contacted and they will need to come and collect their child's phone from the school office.

### **4 Unacceptable Uses:**

- 4.1 Mobile phones are not to be used between 8.30 and 2.50 pm.
- 4.2 Mobile phones should not be used to take or send photos.
- 4.3 Mobile phones are not to be used to bully or harass.

## **5 Theft or Damage:**

- 5.1 Students are required to mark their mobile phone clearly with their names.
- 5.2 In order to reduce the risk of theft during school hours, students who carry mobile phones are advised to keep them well concealed and not 'advertise' they have them.
- 5.3 Mobile phones which are found in the school and whose owner cannot be located should be handed to the front office.
- 5.4 The school accepts no responsibility for replacing mobile phones that are lost, stolen or damaged whilst on school premises or on school sponsored functions.
- 5.5 The school accepts no responsibility for students who lose or have their mobile phones stolen while travelling to and from school.

## **6 Inappropriate conduct:**

*It should be noted that it is a criminal offence to use a mobile phone to menace, harass or offend another person. As such, if action as sanctioned by the Principal is deemed ineffective as with all such incidents, the school may consider it appropriate to involve the police. Hence, students with mobile phones must not engage in personal attacks, harass another person, or post private information about another person using SMS messages, taking/sending photos or objectionable images, and phone calls.*

Ratified by Miandetta Primary School Association Management Committee 2.10.2006

## ***Miandetta Primary School***

### **PARENT/GUARDIAN PERMISSION AND AGREEMENT FORM**

I have read and understand the above information about appropriate use of mobile phones at school. I understand that this form will be kept on file at the school and that the details may be used (and shared with a third party, if necessary) to assist in identifying a phone should the need arise (eg if lost, or if the phone is being used inappropriately).

I give my child permission to carry a mobile phone to school and understand that my child will be responsible for ensuring that the mobile phone is used appropriately and correctly while under the school's supervision, as outlined in this document.

Mobile phone number \_\_\_\_\_

Parent name (print)

Parent signature

\_\_\_\_\_

\_\_\_\_\_

Date \_\_\_\_\_

Student name (print)

Student signature

\_\_\_\_\_

\_\_\_\_\_

Date \_\_\_\_\_

Teacher name (print)

Teacher signature

\_\_\_\_\_

\_\_\_\_\_

Date \_\_\_\_\_

Please note: The school accepts no responsibility for replacing mobile phones that are lost, stolen or damaged whilst on school premises or on school sponsored functions.